

Business Support

PERMANENT	Dublin €	Regional €
Operations Manager	60,000 - 80,000	50,000 - 70,000
Project Manager	50,000 - 70,000	40,000 - 60,000
Office Manager	40,000 - 65,000	30,000 - 45,000
Executive Assistant	50,000 - 80,000	35,000 - 55,000
Senior Personal Assistant	40,000 - 60,000	40,000 - 50,000
Personal Assistant	35,000 - 50,000	30,000 - 40,000
Medical Secretary	28,000 - 35,000	25,000 - 35,000
Senior Administrator	30,000 - 38,000	28,000 - 35,000
Administrator	23,000 - 32,000	20,000 - 27,000
Project Administrator	30,000 - 40,000	25,000 - 35,000
Sales Administrator	28,000 - 38,000	25,000 - 35,000
Bid / Tender Administrator	30,000 - 40,000	25,000 - 35,000
Senior Receptionist	28,000 - 36,000	28,000 - 35,000
Receptionist	23,000 - 30,000	20,000 - 28,000
Office Junior	22,000 - 27,000	20,000 - 25,000
Data Entry	22,000 - 25,000	20,000 - 24,000

CUSTOMER SERVICE	Dublin €	Regional €
Call Centre Manager	60,000 - 90,000	45,000 - 80,000
Customer Service Manager	50,000 - 65,000	35,000 - 50,000
Customer Services Team Lead	35,000 - 45,000	28,000 - 35,000
Customer Service Agent	25,000 - 33,000	20,000 - 30,000
Bilingual Customer Service Agent	28,000 - 40,000	25,000 - 32,000

LEGAL SUPPORT	Dublin €	Regional €
Legal PA	40,000 - 50,000	35,000 - 45,000
Legal Secretary	30,000 - 45,000	28,000 - 38,000
Legal Administrator	25,000 - 30,000	22,000 - 32,000

TEMPORARY & CONTRACT	Dublin €	Regional €
Office Manager	20.00 - 35.00	15.00 - 25.00
Project Manager	18.00 - 33.00	20.00 - 30.00
Project Administrator	15.00 - 20.00	13.00 - 18.00
Executive Assistant	25.00 - 40.00	18.00 - 28.00
Personal Assistant (5+ years' exp.)	20.00 - 30.00	18.00 - 28.00
Personal Assistant (0-5 years' exp.)	17.00 - 25.00	15.00 - 20.00
Medical Secretary	14.00 - 18.00	12.00 - 16.00
Senior Administrator	15.00 - 20.00	15.00 - 20.00
Administrator	11.50 - 16.00	11.00 - 15.00
Bid / Tender Administrator	14.00 - 20.00	15.00 - 18.00
Sales Administrator	14.00 - 19.00	13.00 - 15.00
Receptionist (5+ years' exp.)	14.00 - 18.00	14.00 - 20.00
Receptionist (0-5 years' exp.)	11.50 - 16.00	10.00 - 13.00
Data Entry Administrator	10.00 - 13.00	10.00 - 13.00
Legal Personal Assistant	18.00 - 25.00	16.00 - 22.00
Legal Secretary	15.00 - 22.00	14.00 - 20.00
Legal Administrator	12.00 - 15.00	10.00 - 13.00
Customer Service Manager	22.00 - 32.00	16.00 - 25.00
Customer Service Representative	12.00 - 16.00	10.00 - 15.00
Multilingual Customer Service Representative	13.00 - 20.00	12.00 - 16.00

The above hourly rates are candidate rate and do not include the employer's PRSI, holiday pay, payroll charges and Brightwater's management fees.

Contact Emma Anglim on e.anglim@brightwater.ie